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|  | Application for an Extension to Submit Final Thesis or Compilation*(including creative equivalent)*  | University of Melbourne logo |
| The thesis or compilation must be submitted within three months of the required date following the initial result or a fail result will be awarded. Students are required to apply for an extension to submit the final thesis or compilation. Requests for extensions, along with supervisor or Chair of Examiners approval, can be emailed: gr-exams@unimelb.edu.au. For extensions beyond the maximum period this form must be completed and returned to the Examinations Office once **all sections** have been completed. This form should be submitted to:gr-exams@unimelb.edu.au.It is important that your postal address and contact details are current. If your details change please update *my.unimelb*. Access to *my.unimelb* can be reinstated via the Special Access to University Facilities form: [gradresearch.unimelb.edu.au/\_\_data/assets/file/0009/1492668/Reinstatement\_IT\_services.doc](http://gradresearch.unimelb.edu.au/info-resources/forms.html)The University’s privacy statement can be viewed at [unimelb.edu.au/unisec/privacy/studentinfo.html](file:///%5C%5Cunimelb.edu.au%5CUoM%5CUniversity%20Services%5CAcademic%20Services%20and%20Registrar%5CStudent%20Enrolment%5CRestricted%5CGraduate%20Research%5CExaminations%5CTES%20Forms%5Cunimelb.edu.au%5Cunisec%5Cprivacy%5Cstudentinfo.html) |
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| student details |
| Student no. and Student Name |       |
| Degree |       |

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| student Extension request  |
| I am requesting an extension to:*(enter dd/mm/yy)* |       |
| Reasons:       |
| Name | Signature | Date (dd/mm/yy) |
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| supervisor comments  |
| Reasons:       |
| Name | Signature | Date (dd/mm/yy) |
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| chair of examiners comments  |
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| Name | Signature | Date (dd/mm/yy) |
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