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|  | Application for an Extension to Submit a Revised Thesis for Second Examination*(including creative equivalent)* | | | University of Melbourne logo | |
| Students are expected to submit the revised thesis for second examination within 18 months for a Doctoral Degree (Research) thesis and within 12 months for a Masters Degree (Research) thesis. In exceptional circumstances, the Chair of Research Higher Degrees Committee may grant a further extension. **If a student does not submit the revised thesis by the expiration of the final deadline, a fail result will be awarded.**  Students applying for an extension must attach a **complete thesis outline** (max 4 pages) of how the thesis will be revised within the extended period. This form should be lodged to the Examinations Office once **all sections** have been completed. The completed form should be submitted to: [gr-exams@unimelb.edu.au](mailto:msgr-exams@unimelb.edu.au)  It is important that your postal address and contact details are current. If your details change please update *my.unimelb*. Access to *my.unimelb* can be reinstated via the Special Access to University Facilities form:  [gradresearch.unimelb.edu.au/\_\_data/assets/file/0009/1492668/Reinstatement\_IT\_services.doc](http://gradresearch.unimelb.edu.au/info-resources/forms.html)  The University’s privacy statement can be viewed at [unimelb.edu.au/unisec/privacy/studentinfo.html](file:///\\unimelb.edu.au\UoM\University%20Services\Academic%20Services%20and%20Registrar\Student%20Enrolment\Restricted\Graduate%20Research\Examinations\TES%20Forms\unimelb.edu.au\unisec\privacy\studentinfo.html) | | | | |
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| student details | | | | | |
| Student no. and Student Name | |  | | | |
| Degree | |  | | | |

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| student Extension request | | | |
| I am requesting an extension to:  *(enter dd/mm/yy)* |  | | |
| Reasons: | | | |
| Name | Signature | Date (dd/mm/yy) |
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| supervisor comments | | | |
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| **If a student does not submit their revised thesis by the expiration of the final deadline, a fail result will be awarded.** If the applied extension exceeds the total period permitted do you support this as a final extension? | | Yes  No | |

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| chair of examiners comments | | | |
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